



सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्थान, सुरत
SARDAR VALLABHBHAI NATIONAL INSTITUTE OF TECHNOLOGY, SURAT
सरदार वल्लभभाई राष्ट्रीय प्रौद्योगिकी संस्था सुरत

SVNIT

शिक्षा मंत्रालय, भारत सरकार के द्वारा NITSER अधिनियम के तहत स्थापित एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance, Established under NITSER Act by Ministry of Education, Govt. of India

No. E/CEA/2024-2025

Date: 18/02/2025

CIRCULAR

21 FEB 2025

Sub: Submission of claim for Children Education Allowance / Hostel subsidy for the academic session 2024-25.

The employees wish to claim Children Education Allowance / Hostel subsidy for the current academic session are requested to submit their claim for reimbursement of Children Education Allowance (CEA) / Hostel Subsidy in the prescribed format to Deputy Registrar (Establishment Section) on or before 7th March, 2025 with all relevant certificates.

It may be noted that the CEA and Hostel Subsidy is admissible in respect of Children studying from three classes before class one (Nursery / Junior KG / Senior KG) to 12th standard and also for the initial two years of a diploma / certificate course from Polytechnic / ITI / Engineering College, if the child pursues the course after passing 10th standard and the Government servant has not been granted CEA / Hostel Subsidy in respect of the child for studies in 11th and 12th standards or till the child attain the age of 20 years, whichever is earlier. For Divyang Children the upper age limit will be 22 years.

The Claim application form and detailed norms for reimbursement is available on the Institute's Website.

This is issued with approval of the Competent Authority of the Institute.

Handwritten signature
20.02.2025
REGISTRAR

Encls: as above

Copy to:

1. Director / CVO – for information please
2. HoDs / HoS / Deans / Registrar
- for information and circulation among their concerned staffs
3. Deputy Registrar (Estt/ Academic) / Assistant Registrar (Accounts)
4. Faculty In-Charge, Central Computer Centre – for uploading on the Institute's Website.